



St. Mary School-Partners in Catholic Education

525 North Broad Street, Griffith, Indiana 46319-(219) 924-8633 www.smgriffith.org

Dear Parents,

St. Mary School will offer a Before and After School Care Program beginning on Wednesday, August 23, 2017. You must complete a NEW registration form for the new school year.

The hours for before school care are 6:00 am-7:45 am. We will meet in the school music room. You must register for after school care in order to use before school care. Hours for after school care are 3:00 pm-6:00 pm.

The fee schedule is as follows:

1 child.....	\$5.00/hour
2 children.....	\$6.00/hour
3 children.....	\$7.00/hour

The late fee is \$30.00 if you pick up your child after 6:00 pm.

Please complete the attached paperwork and return it to school on Wednesday, August 23, 2017 with the \$10.00 registration fee. This fee will help with the start-up costs for the new school year.

Thank you for your cooperation and support of St. Mary School.

God bless,

Rebecca Maskovich

Principal

St. Mary After School Care
Registration Form

Parent Name _____

Child (Children) Name(s) _____

Address _____

Phone Numbers:

Home _____

Mom work/cell _____

Dad work/cell _____

Child/Children Allergies _____

Emergency Contact Information:

Name _____ Relationship _____

Home Phone _____ Cell Phone _____

People who can pick up your child/children:

Name _____ Contact Number _____

Name _____ Contact Number _____

Name _____ Contact Number _____

Name _____ Contact Number _____

In case of emergency we will contact you. If necessary, we will call an ambulance and ride with your child/children to the nearest hospital. We will stay with your child until you or a representative arrives.

Printed Name _____ Date _____

Signature _____

After School Care Program Rules

1. All students must check in by 3:05. Monday, Wednesday, Thursday, and Friday, check in will be at Hildebrandt Hall. Tuesday's check in will be in the music room. Students, who are receiving tutoring after school, should inform ASC that they will be arriving late.
2. Homework will begin at 4:15.
3. ASC is not responsible for any cellphones, electronics, or toys brought by your child.
4. Your child is expected to abide by the same behavior as outlined in the Parent/Student handbook. Bad behavior will result in a time out and a referral. After 3 referrals, your child will be asked to leave the ASC program.
5. If your child needs to leave ASC for other activities or with another parent, please send a note.
6. Your child must be picked up by 6:00 pm. If you are going to be late, please call the ASC at 922-2281.
7. You agree to pay your ASC bill every week. You will be billed on Monday after your child's stay in ASC and the amount is due on Friday of that week. Late payments will be assessed a \$25.00 late fee. Please contact Mrs. Maskovich if there are problems with payment.
8. All NSF checks will be charged a fee of \$25.00. All future payments must be made in cash or by money order.

We will provide a safe environment for your child in which to learn and have fun. Please be sure to go over the rules with your child and abide by them.